

PROSPECTUS: North Georgia Outdoor Sculpture Exhibition

As a regional university, North Georgia College & State University (“North Georgia”) in Dahlonega, GA, has a mission to make the visual arts more accessible to the Northeast Georgia community by providing opportunities for students, residents and visitors to view art in a meaningful and dynamic way. The Department of Visual Arts (DoVA) at North Georgia will help accomplish this by hosting an annual outdoor sculpture exhibition on campus. This project also aims to increase the exposure of Appalachian artists by focusing exclusively on artists from the region.

DATES OF EXHIBITION

March 6, 2010 – March 6, 2011.

ELIGIBILITY

Artists must be at least 18 years of age, and have been born in, or currently reside in one of the 13 Appalachian states: Alabama, Georgia, Kentucky, Maryland, Mississippi, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Virginia, and West Virginia.

ENTRIES

Existing works are preferred, however, proposals for new works (represented by maquettes, etc.) will be considered if the artist also submits examples of previous work as a demonstration of professional competence. Selection will be based on submitted digital files; therefore, the quality of entry materials is of the utmost importance. Details and/or multiple views are strongly encouraged. Artists may submit up to three works represented by up to twelve digital images (up to four images per work). Images may be submitted on CD or via email to jpmehlferber@ngcsu.edu. CD will not be returned.

ENTRY FEE

None.

SCULPTURE

Sculpture must be suitable for outdoor installation: made of durable materials; able to be structurally secured to a concrete pad or grassy area with anchor bolts or similar devices; capable of withstanding adverse weather conditions; take public safety into account; able to withstand touching or other physical engagement by the public; and be maintenance free for the duration of the exhibition.

TRANSPORTATION / INSTALLATION / REMOVAL

Artists are responsible for delivery, assembly, installation and removal. North Georgia will provide limited assistance and will supervise the installation of all sculptures. Work must be delivered by 9 a.m. on the day of installation, Saturday, March 6, 2010.

Sculpture must be picked up promptly on the closing day of the exhibit, March 6, 2011. Artists must make arrangements in advance if unable to meet this deadline; artwork not picked up after the close of the exhibition will be considered abandoned.

INSURANCE AND LIABILITY

Upon arrival and completion of installation, North Georgia will assume liability and responsibility for the artwork, subject to the **Terms & Conditions of Loan Agreement and State of Georgia Self-Funded Property Program Coverage**, which is attached to this document. This agreement form will only be completed at the time the artist's work is selected for exhibition. The artist agrees that North Georgia's limit of liability for any damage to the sculpture after installation shall not exceed the insurance value indicated on the entry form.

SALES

North Georgia will direct all purchase inquiries to the artist. The artist may sell the work during the loan period; however, **the work must remain on site for the duration of the exhibition**. There is no commission on sales.

PUBLICITY

North Georgia will provide the following publicity: a self-guided tour brochure with a map and information about installed sculpture; education and outreach programs in surrounding communities; and promotion via North Georgia's website. Submission constitutes consent by the artist to allow use of images of their work for promotional purposes.

SUBMISSION MATERIALS

1. Completed, signed Entry Form.
2. Digital images, in JPEG format, of work submitted for the exhibition: maximum of three works, with up to four views of each work, with each image labeled with the name of the artist and the title of the sculpture (for example: ArtistsLastName.title.jpg). Images may be burned onto CD and mailed with the Entry Form or submitted via email to jpmehlferber@ngcsu.edu.
3. Current professional resume.
4. One-paragraph artist's statement and a brief biography.

Submitted materials will not be returned. Submission of the entry form constitutes agreement by the artist to the terms and conditions outlined in this prospectus. Please retain a copy of this prospectus for your records.

DEADLINE FOR RECEIPT OF ENTRIES

Entries **must be received by January 6, 2010**. Incomplete entries will not be considered. All entrants will be notified of the results of the selection process via e-mail by January 20, 2010.

Entry forms and other materials should be mailed to:

Outdoor Sculpture Exhibition
c/o Jon Mehlferber
Department of Visual Arts
202 West Main Hall, NGCSU
Dahlonega, GA 30597

Images may be submitted separately via email to jpmehlferber@ngcsu.edu.

CONTACT

For questions about the exhibition, please contact Jon Mehlferber at jpmehlferber@ngcsu.edu

ENTRY FORM: North Georgia Outdoor Sculpture Exhibition

Submission of this signed entry form constitutes agreement by the artist to the terms and conditions outlined in the prospectus. Please retain a copy of the prospectus for your records.

Contact Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Entry Information

Title of Work #1: _____

Dimensions: _____ Weight: _____

Materials: _____

Retail Price or NFS: _____ Insurance Value (60% of retail): _____

Title of Work #2: _____

Dimensions: _____ Weight: _____

Materials: _____

Retail Price or NFS: _____ Insurance Value (60% of retail): _____

Title of Work #3: _____

Dimensions: _____ Weight: _____

Materials: _____

Retail Price or NFS: _____ Insurance Value (60% of retail): _____

Artist's Signature: _____

**ART LOAN AGREEMENT
BETWEEN:**

AND:

**NORTH GEORGIA COLLEGE & STATE
UNIVERSITY**

Lender/Owner: _____

For the purpose of:

Exhibit name:	Street Address:
Exhibit Dates:	City, State, Zip:
Site: Bob Owens Art Gallery, Hoag Student Center	Phone: _____ Fax: _____

Description of Works of Art:

(List additional works as attachment)

Artist:	Artist:
Title:	Title:
Date: _____ Medium: _____	Date: _____ Medium: _____
Height: _____ Width: _____ Depth: _____	Height: _____ Width: _____ Depth: _____
Value:	Value:

Works of Art Insured by:

(“Terms & Conditions” on reverse)

Lender/Owner	NGCSU
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Shipping & Handling to the University by:

Shipping & Handling from the University by:

Lender/Owner:	Lender/Owner:
NGCSU:	NGCSU:
Professional Courier:	Professional Courier:

The Terms and Conditions of this Art Loan Agreement as they appear on both sides of this document have been read and are understood by the parties, and are agreed to by the parties, as witnessed by the signatures below.

Lender/Owner: _____

NGCSU: _____

_____ Date: _____

_____ Date: _____

Terms & Conditions of Loan Agreement and State of Georgia Self-Funded Property Program Coverage

Coverage for art exhibitions is available through the State Self-Funded Property Program for:

- Art which is permanently on campus
- Art which is not owned by the campus and is not permanently on campus, such as traveling exhibits
- Art owned by the campus which is on exhibit off campus
- Art which is shipped to/from the campus while in transit

IN TRANSIT coverage applies only when artwork is packaged for shipment under the direction of University personnel trained in the proper techniques or when packed and shipped by a professional artworks courier.

NOTE: A \$2500 deductible applies for art stolen without evidence of forced entry or removal of the object (e.g., cut cables, broken locks or pry marks). The DEPARTMENT sponsoring the exhibit is responsible for reporting any losses to campus Risk Management.

PROOF OF VALUE IN THE CASE OF A LOSS

Art exhibits which are non-owned and non-permanent are subject to the following valuation criteria:

- An appraisal is requested for any artwork valued at greater than \$10,000.
- Professional artists and art collectors are expected to furnish proof of previous sales of similar works, or appraisals in order to document the value of a loss.
- Non-professional artists or art students will be asked to furnish receipts or evidence of previous sales, proof of the cost of time and materials, photographs of the artwork, appraisals of remaining works, etc., to substantiate the value of their artwork at the time of loss. Losses will be negotiated between the State, System, and campus risk management, and the student.

UPON RECEIPT, EACH ITEM MUST BE IMMEDIATELY EXAMINED FOR ANY POSSIBLE DAMAGE THAT MAY HAVE OCCURRED DURING TRANSIT. ANY DAMAGED PACKAGING MUST BE KEPT AND SIGNS OF POOR PACKING MUST BE DOCUMENTED TO SUBSTANTIATE LOSS.

ART LOSS REPORT FORM: In the event of a loss, an **Art Loss Report Form** must be completed BY THE DEPARTMENT SPONSORING THE EXHIBIT and submitted with any claim to campus Risk Management who will then forward the claim to System Risk Management. The claim should include necessary valuation documentation specified in the section above entitled Proof of Value.

INSURANCE COVERAGE BY LENDER/OWNER: If the lender/owner elects to maintain his/her own insurance during the period of the loan, the University shall be supplied with a certificate of insurance naming the University as an additional named insured or waiving subrogation against the University. Otherwise, this loan agreement shall constitute a release of the University from any liability in connection with the loaned property. The University accepts no responsibility for any error or deficiency of information to the lender's insurers or for lapses in coverage.

COPYRIGHT: Unless the University is notified in writing to the contrary following the full execution of this agreement, it is understood that the lender/owner owns the copyright to the work of art including all rights of reproduction, and that any loaned objects may be photographed for publicity purposes connected with the exhibition.

THIS AGREEMENT SHALL BE IN FORCE ONLY WHEN FULLY EXECUTED BY BOTH PARTIES.

Lender/Owner:

NGCSU:

_____ Date: _____

_____ Date: _____